

**ALTOONA CITY COUNCIL MEETING
MONDAY – FEBRUARY 12, 2024 - 6:00 P.M.
CITY OF ALTOONA TRAINING FACILITY & COUNCIL CHAMBERS
1320 WASHINGTON AVENUE, ALTOONA, PA**

AGENDA

- I. CALL TO ORDER**
- II. SILENT MEDITATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. PRESENTATIONS**
- VI. ALL PUBLIC COMMENT - Please approach the podium, speak directly into the microphone and state your name and address for the record. Please limit your comments to five (5) minutes or less. Groups may be asked by the Mayor to appoint a spokesperson and/or limit your comments to three (3) minutes each. Thank you.**
- VII. RESOLUTIONS**
 - a) approving the minutes of the Altoona City Council Meeting held Tuesday, January 2, 2024.**
 - b) appointing Drew Brennan to the Altoona City Planning Commission for a term of five years. Said term shall expire the first Monday of January, 2029.**
 - c) authorizing the appointment of Finance Director, Jim Gehret, and Deputy Finance Director, Wendy Boyles, to serve as the City of Altoona Liaisons and authorized representatives, for the express purpose of requesting and receiving any and all confidential tax information from Berkheimer, the appointed collector of local tax for the City.**
 - d) approving Election Polling Place Agreements between the County of Blair, on behalf of the Board of Elections, and the City of Altoona, for polling places located at the City of Altoona Training Facility & Council Chambers and Fire Stations No. 1, No. 2 and No. 3, for the 2024 Primary and General Elections, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

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- e) approving the purchase of an Emergency Generator from Schaedler Yesco Distribution, Inc., of 3982 Paxton Street, PO Box 4990, Harrisburg, PA 17111, through the COSTARS Program, for the Police Department Addition & Renovation Project, in the amount of \$65,600.00, payable from ARPA Funds, and further authorizing the Interim City Manager to execute all contract documents.**
- f) authorizing an Easement Agreement between the City of Altoona and 2521 Industrial Avenue, LLC., for the purpose of construction, installation, repair and maintenance of storm sewer lines, as shown on the Easement Plan attached hereto (prepared by The EADS Group, dated September 20, 2023, Project No. 0161-23-441), and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**
- g) authorizing an Easement Agreement between the City of Altoona and Mountain Research, LLC., for the purpose of construction, installation, repair and maintenance of storm sewer lines, as shown on the Easement Plan attached hereto (prepared by The EADS Group, dated September 20, 2023, Project No. 0161-23-441), and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**
- h) authorizing an Easement Agreement between the City of Altoona and Christy L. Snyder, for the purpose of construction, installation, repair and maintenance of storm sewer lines, as shown on the Easement Plan attached hereto (prepared by The EADS Group, dated September 20, 2023, Project No. 0161-23-441), and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**
- i) authorizing the filing of a Declaration of Taking for the purpose of obtaining an Easement for property owned by Tammy G. Munn, identified as Blair County Tax Map Number 1.13-09-016.000, with respect to the Spring Run Stream Remediation Project, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

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- j) authorizing the filing of a Declaration of Taking for the purpose of obtaining an Easement for property owned by Keith A. Walters and Karen T. Walters identified as Blair County Tax Map Number 1.13-15-014.000, with respect to the Spring Run Stream Remediation Project, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

- k) awarding the Margaret Avenue Training Facility Roof Coating Project to Clark Contractors, Inc., of 145 Clark Building Road, Bedford, PA 15522, in the amount of \$113,076.83, payable from ARPA Funds, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

- l) awarding the Downtown Safety Improvements Project to C. H. & D. Enterprises, Inc., of 100 Brady Place, New Stanton, PA 15672, in the amount of \$453,331.80, payable from ARPA Funds, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

- m) accepting the Pennsylvania Department of Transportation's Policies and Procedures for Consultant Municipal Engineer Selection Process, for professional engineering services, for transportation and other projects not completed by the City of Altoona Engineering Department, and further authorizing the Interim City Manager to execute "Appendix 7A Policy & Procedures for Consultant Selection", for submission to PennDOT.**

- n) awarding Supplemental Stormwater Maintenance Services to Guyer Brothers, Inc., of 1481 Salemville Road, New Enterprise, PA 16664, in the amount of \$21,248.00, payable from ARPA Funds, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**

- o) authorizing a Communications Right-of-Way License Agreement between the City of Altoona and Zito Media Communications, LLC., for construction, installation, maintenance, and operation of telecommunications facilities**

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within the City's Rights-of-Way, for the purpose of providing Telecommunications Services and/or Information Services, as defined in the agreement, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.

- p) authorizing a Communications Right-of-Way License Agreement between the City of Altoona and Lumos Networks of West Virginia Inc., d/b/a Segra, for construction, installation, maintenance, and operation of telecommunications facilities within the City's Rights-of-Way, for the purpose of providing Telecommunications Services and/or Information Services, as defined in the agreement, and further authorizing the Interim City Manager to execute all documents and the City Clerk to attest to same.**
- q) approving a Repository Bid in the amount of \$100.00, submitted by the Redevelopment Authority of Altoona of 1301 12th Street, Suite 400, Altoona, PA 16601, for property located at 327-29 Wopsononock Avenue, Altoona, PA 16601, and further authorizing the Interim City Manager to execute the Taxing District Form.**
- r) approving a Repository Bid in the amount of \$60.00, submitted by Eileen Porta of 2332 4th Street, Altoona, PA 16601, for property located at 331-33 Wopsononock Avenue, Altoona, PA 16601, and further authorizing the Interim City Manager to execute the Taxing District Form.**
- s) approving a Repository Bid in the amount of \$60.00, submitted by Eileen Porta of 2332 4th Street, Altoona, PA 16601, for property located at 327-29 Wopsononock Avenue, Altoona, PA 16601, and further authorizing the Interim City Manager to execute the Taxing District Form.**
- t) approving a Repository Bid in the amount of \$25.00, submitted by Michael Balmer of 3890 Old Joseph Rd, York, PA for property located at 2400 10th Avenue, Altoona, PA 16601, and further authorizing the Interim City Manager to execute the Taxing District Form.**
- u) approving a Repository Bid in the amount of \$25.00, submitted by Michael Balmer of 3890 Old Joseph Rd, York, PA**

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for property located at 3127-33 7th Avenue, Altoona, PA 16602, and further authorizing the Interim City Manager to execute the Taxing District Form.

- v) approving a Repository Bid in the amount of \$25.00, submitted by Michael Balmer of 3890 Old Joseph Rd, York, PA for property located at 1900-02 10th Street, Altoona, PA 16601, and further authorizing the Interim City Manager to execute the Taxing District Form.

- w) approving a Repository Bid in the amount of \$25.00, submitted by Michael Balmer of 3890 Old Joseph Rd, York, PA for property located at 2005-07 3rd Avenue, Altoona, PA 16602, and further authorizing the Interim City Manager to execute the Taxing District Form.

VIII. ORDINANCES

Introduction

- 1) **AN ORDINANCE OF THE CITY OF ALTOONA, BLAIR COUNTY, PENNSYLVANIA, WHICH AMENDS CHAPTER 700 "VEHICLES AND TRAFFIC" OF THE ALTOONA CITY CODE, PARTICULARLY ARTICLE VII "HANDICAPPED PARKING SPACES", SECTION 700-26 "GENERAL SPECIFICATIONS" TO CLARIFY THE SPECIFICATIONS FOR HANDICAPPED PARKING SPACES, TO PROVIDE A REAFFIRMATION OF THE REMAINDER OF CHAPTER 700, TO PROVIDE A REPEALER, SAVINGS CLAUSE AND AN EFFECTIVE DATE.**

Adoption

Councilman Butterbaugh

- 2) **AN ORDINANCE OF THE CITY OF ALTOONA, BLAIR COUNTY, PENNSYLVANIA, WHICH AMENDS CHAPTER 690 "UTILITIES" OF THE ALTOONA CITY CODE, PARTICULARLY SECTION 690-2 "STATEMENT OF FACILITIES OWNED AND/OR MAINTAINED", SECTION 690-5 "APPLICATION FOR PERMIT TO ERECT POLES", SECTION 690-9 "LICENSE FEE", SECTION 690-11 "RIGHT OF CERTAIN UTILITY COMPANIES TO CONSTRUCT UNDERGROUND SYSTEMS IN STREETS AND SIDEWALKS", SECTION 690-12 "APPROVAL OF PLANS OF PROPOSED SYSTEM; GRANTING OF PERMISSION TO CONSTRUCT SYSTEM", 690-17 "RIGHT OF**

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CITY TO INSPECT AND SUPERVISE SYSTEMS; FURNISHING DESIRED INFORMATION", AND SECTION 690-22 "VIOLATIONS AND PENALTIES" TO CLARIFY THE APPLICABILITY OF CHAPTER 690 AND THE PENALTIES FOR VIOLATION OF CHAPTER 690, TO PROVIDE A REAFFIRMATION OF THE REMAINDER OF CHAPTER 690, TO PROVIDE A REPEALER, SAVINGS CLAUSE AND AN EFFECTIVE DATE.

- IX. CITY MANAGER UPDATES**
- X. MAYOR & COUNCIL DISCUSSION ITEMS AND ANNOUNCEMENTS**
- XI. QUESTIONS FROM THE MEDIA**
- XII. ADJOURNMENT**