

**ADVERTISEMENT  
NOTICE TO BID**

Sealed proposals will be received by the City of Altoona, Department of Public Works, through the Office of the City Clerk, until **10:00 A.M.**, local prevailing time, **Tuesday, August 5, 2025**, for the

**2025 TREE MAINTENANCE CONTRACT**

Sometime at or after 10:00 A.M., local prevailing time, on the same date, the sealed proposals will be publicly opened and read aloud.

Work performed on this project to be as per current Pennsylvania Department of Transportation Publication 408, as amended and revised.

A copy of the bid document may be secured at the Department of Public Works/Engineering, City Hall, Suite 300, 1301 – 12<sup>th</sup> Street, Altoona, PA between the hours of 8:30 A.M. and 4:00 P.M., Monday to Friday (Telephone: 814-949-2446).

Either an original Certified Check, Official Check, Cashier's Check, or Bid Bond drawn to the order of the "City of Altoona" equal to ten (10%) percent of the amount of the bid must be submitted with the proposal. Note that the Bid Bond must be in effect for a period of sixty (60) days from the bid opening date.

The proposal must be sealed and marked **"SEALED PROPOSAL FOR 2025 TREE MAINTENANCE CONTRACT"** and addressed to the City Clerk, Suite 100, 1301 – 12<sup>th</sup> Street, Suite 100, Altoona, PA 16601-3491. If the proposal is submitted in another envelope, each envelope must be sealed and marked as aforesaid. The City of Altoona assumes no responsibility for proposals mailed and not received.

Mayor and City Council reserve the right to reject any or all bids and waive any informality not material to the bid and to award the contract as may be deemed to the best interest of the City of Altoona.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

A pre-bidder's conference will be held in the Bernard J. Joyce Engineering Conference Room, City Hall, 1301 – 12<sup>th</sup> Street, Suite 304, Altoona, PA on Thursday, July 17, 2025, beginning at 9:30 A.M., local prevailing time.



Nathan Kissell, Public Works Director  
ATTEST: Linda Rickens Schellhammer, City Clerk



**ADVERTISE: July 11 & 14, 2025**